



DECLARATION AND PRIVACY INFORMATION TO BE GRANTED ENTRY TO THE COMPANY

I, _____, in my function as

- an employee at NTC S.r.l.
- a collaborator/consultant of NTC S.r.l.
- a third party including visitors/ suppliers (specify company _____)

in order to be able to access the company headquarters, herewith declare on my own responsibility:

- to have received or read the INFORMATION NOTE (received in advance by email and/ or in a hard copy at the entrance of the Company), to have understood its content, and to want to adhere to the rules contained therein and undertake to comply with the provisions contained therein;
- that I have not had a fever, cough, respiratory disorders or other symptoms attributable to an infection caused by Covid-19 and that I have not contacted my doctor for a possible diagnosis in the last 14 days prior to today;
- that I have not knowingly had any direct or indirect contact with a confirmed or suspected case of Covid-19 in the last 14 days prior to today;
- that I have not been contacted by my Health Authority, as I have unknowingly come into contact with people affected by Covid-19 in the last 14 days prior to today.

Upon entering the company, even after the date of signature of the aforementioned documents, you certify by conclusive facts that you have understood their content, that you manifest adherence to the rules contained therein and that you undertake to comply with the provisions contained therein.

Milan, _____

Signature _____

Dear Sir or Madam,

in fulfilment of the information obligations referred to in the European Regulation on the protection of personal data n. 679 of 2016 (hereinafter referred to as "GDPR"), whose objective it is to protect the fundamental rights and freedom of individuals and in particular the right to the protection of personal data, it is necessary you read some information that will help you to understand the reasons for which your personal data will be processed.

1. Purpose and legal basis of the processing of personal data

Your personal data will be processed by the Data Controller in order to ensure that employees, collaborators and third parties can receive safe methods to access and stay at the headquarters of NTC S.r.l. and in order to avoid harm to the health of employees and collaborators of the Company related to the spread of the SARS-CoV-2 virus.

The legal basis of the processing, pursuant to articles 6 and 9 of the GDPR, is the existence of reasons of public interest in the public health sector and the need to protect a vital interest of the data subject or of another natural person, as well as the need to fulfil a legal obligation (dln 6 of 2020, DCPM of 1 March 2020 and following, dln 18 and 19 of 2020, ordinance n.528 / 2020 of the Lombardy Region and subsequent National and Regional provisions).

2. Data processing methods

The processing will be carried out (with the aid of electronic and/ or paper means) in accordance with the principles of necessity and minimization, and hence only for the time strictly required to achieve the pursued purposes. The Data Controller adopts adequate technical and organizational measures to guarantee an appropriate level of security with respect to the type of processed data.

3. The Data Controller

The data controller is NTC S.r.l. in the person of the pro tempore legal representative Riccardo Carbuicchio, with registered office in Via Razza, 3 - 20124 Milan.

The Data Controller has designated in writing the individuals entitled for the processing, pursuant to the GDPR Regulation, the employees of the corporate functions appointed to pursue the aforementioned purposes and to provide them with adequate instructions. The updated list of data processors and individuals in charge of processing is kept at the registered office of the Data Controller.

4. Key characteristics of the provision of data

The provision of data is optional. It should, however, be considered that, in the interest of protecting the health of NTC staff, failing to provide such data will result in the denial of entry to the NTC headquarters.

We inform you that, limited to the previously indicated processing purpose (access to the Company headquarters and stay on the premises), the Data Controller may process data belonging to particular categories of personal data in relation to the provisions of the procedure for entering the premises.

5. Recipients and scope of data communication

Your data will be exclusively processed by the Data Controller, by any specially appointed External Data Processors, as well as by the relevant personnel specifically authorized to process and protect data. Your personal data will never be disclosed to third parties, except in fulfilment of any legal obligations. Personal data will in no way be disclosed or transferred to companies or entities outside the territory of the European Union.

6. Data retention period

The processed personal data will be exclusively kept for the time strictly necessary to achieve the purpose of the Data Controller and in any case not beyond the indications of the temporary laws in force relating to the Covid-19 epidemiological emergency.

7. Rights of the interested party

As an interested party in the treatment, you can exercise, in the cases expressly provided for by the current legislation on the subject (articles 15-21 and 77 of the GDPR), the following rights:

- ask the Data Controller to access your personal data and/ or their possible correction, cancellation, limitation of the processing that concerns you, or oppose their processing in the cases provided for by the GDPR;
- propose a complaint to the Guarantor for the protection of personal data.

o you can contact privacy@ntcpharma.com to exercise your rights and/ or for any clarifications regarding the protection of your personal data.

The undersigned declares to have received the above information and, under its careful consideration,

GIVES CONSENT

DOES NOT GIVE CONSENT

to the processing of personal data including those considered to appertain to particular categories of personal data, so as to access and stay at the NTC headquarters.

Milan, _____

Signature _____